



## SAS Enterprise Guide for Business Analysts Course Outline

### Audience:

This course is designed for Business Analysts as an introduction to SAS Enterprise Guide software.

### Prerequisites:

Attendees need basic knowledge of computer systems and should be able to use a keyboard and mouse. No previous knowledge of SAS Software is required; **this course is not intended for SAS Programmers.**

### Objectives:

This course is designed to provide a business insight to using Enterprise Guide. At the end of this course attendees will be able to build queries from single and multiple data sources. Attendees will be able to summarise data to present insightful information both in tabular and graphical format.

### Duration:

1 Day.

## COURSE TOPICS

### EGB1 Introduction

- What is SAS Enterprise Guide?
- System Walkthrough

### EGB2 Data Management

- Opening SAS Data in Enterprise Guide
- Importing External Data into Enterprise Guide
- Exporting Data to Microsoft Excel
- Formatting Data

### EGB3 Building Queries

- Creating Simple Queries
- Joining Two Tables
- Filtering Data
- Parameterised Queries

### EGB4 Summarising and Visualising Data

- Summary Statistics
- Summary Tables
- Pie Charts
- Line Plots

